



Church of the Epiphany
827 Vienna Street
San Francisco, CA 94112
Phone: (415) 333-7630 Fax: (415) 333-1803



Sacrament of Baptism

Note: The parents of the child are responsible for contacting the office

* Who may be Baptized at Epiphany?

- Catholics living within the Epiphany Parish boundaries, registered or not.
- Catholics living outside the Parish boundaries with some connection to Epiphany AND must obtain written permission from their parish of residence, as a matter of courtesy among parishes.

* For infants and children up to 6 years of age:

- Read all the information
- Complete the application and return it to the office
- Attach a copy of the child's birth certificate to the application
- Pay \$50 to cover the cost of supplies
- Contact Dante to schedule an interview (only parents need to attend)
- Parents and primary Godparents (sponsors) must attend a Baptismal Preparation Class

* For school-age children 6 years up to 17 years of age:

- Contact Loy at the Parish Office (415) 333-7630 ext.15

* For young adults 18 years and up:

- Contact the Parish Office
(415) 333-7630, regarding the RCIA (the Rite of Christian Initiation of Adults)

* Godparents:

- The guidelines from the Archdiocese of San Francisco state that, "to be Godparents, the person must be...
 - a.) appointed by the parents or whoever stands in their place,
 - b.) at least 16 years of age,
 - c.) a practicing Catholic who has received the Sacraments of First Communion, Confirmation and Marriage (if married, it must be in a Catholic church)."



Steps in the preparation for the Baptism of infants up to 6 years of age:

Must be completed by the parents of the child to be baptized

- OVERVIEW OF STEPS:
1. Application
 2. Interview
 3. Preparation Class
 4. Baptismal Ceremony

1. Registration/Application:

- a.) Read the information,
- b.) If NOT registered or living within Epiphany boundaries, obtain written permission from your church of residence,
- c.) Fill out the application (see attached),
- d.) Provide a copy of the child's birth certificate and attach to the application,
- e.) \$50 fee for the following supplies- booklet for parents, booklet for Godparents, Baptismal and verification certificates, a candle, a stole, mailing fees and church and class fees.
- f.) Return the application, birth certificate, fee, and permission (if not registered or living within Epiphany boundaries) to the Parish Office.
- g.) If parents and/or Godparents have attended a Baptismal Preparation Class within the LAST 3 years, please provide a letter of verification from the parish where the class was taken and attach to other paperwork.

Once ALL paperwork is completed and returned to the Parish Office, only then can an appointment for an interview be scheduled (STEP 2).

2. Interview:

- a.) This is a meeting of only the parents of the child with one of the members of the Baptismal Preparation Team. It is usually about 20-30 minutes. Please contact Dante at (415) 334-6135 to schedule.

3. Baptismal Preparation Class: (NO children allowed)

*Parents are NOT to come to the class if they have NOT had an interview.

Classes are held in O'Keefe Hall (Amazon Ave & Naples St)

- **English:** held every SECOND Friday of each month from 7:00pm-9:00pm
- **Spanish:** held every FIRST Sunday of each month from 9:30am-11:00am.

4. Baptismal Ceremony:

- **English:** every 1st, 2nd, 3rd and 5th Sundays of the month at 2:30pm and on the 4th Saturday of the month at 11:15am.
- **Spanish:** every 4th Sunday of the month at 2:30pm.

**For any other inquiries please call the Parish Office
Monday-Friday from 8:30am-5:00pm.**

